

ACADEMIC CALENDAR (JULY – DECEMBER, 2024)
B.Ed. (FIRST and THIRD SEMESTER)

Date: 18/06/2024

JULY	22 nd (MON)	Re-opening of the College and Staff Reporting Time at 9:00 AM & Academic and Administrative Staff Meeting cum Orientation at 9:30 AM
	23 rd (TUE)	Orientation Program for the batch 2023-25 (Semester-III) at 10:00 AM
	24 th (WED)	Resumption of classes for Semester-III
	26 th (FRI)	Research & Development Cell Meeting cum Inter Disciplinary Discussion
	29 th (MON)	College Assembly (to be organized by Aesthetic Club)
	31 st (WED)	Placement Cell Meeting Semester-III
AUG	1 st (THU)	Administrative Staff meeting
	2 nd (FRI)	Inter Disciplinary Discussion
	3 rd (SAT)	Faculty Development Program for the Teaching Staff and Administrative Staff
	5 th (MON)	Induction-cum-Orientation Program for the batch 2024-26 (Semester-I) at 09:30 AM
	6 th (TUE)	Commencement of classes for Semester-I
	7 th (WED)	Staff Meeting
	9 th (FRI)	Anti Ragging Cell Meeting for Semester-I & Semester-III
	12 th (MON)	College Assembly (to be organized by Cultural Club)
	13 th (TUE)	12 th Graduation Day 2022-24
	14 th (WED)	Grievance Cell Meeting for Semester-I & Semester-III
	15 th (THU)	Independence Day
	16 th (FRI)	Club and House Distribution
	17 th (SAT)	Activity (to be organized by Aesthetic Club & Cultural Club)
	20 th (TUE)	Release of Mentor List for Semester-I
	21 st (WED)	Women's Cell & Anti-Sexual harassment Cell meeting (to be organized by Women's Cell & Anti-Sexual harassment Cell)
23 rd (FRI)	Fresher's Day	

	27 th (TUE)	College Assembly (to be organized by Current Event Club)
	28 th (WED)	Mentoring Session for Semester-I and Semester-III
	30 th (FRI)	Library Advisory Committee Meeting
	30 th (FRI)	Tobacco Control Cell Meeting for Semester-I & III
	31 st (SAT)	Unit Test-1 for Semester-I (Course-1) & Semester-III (Course-7(iii) & Course-7(iv))
SEP	2 nd (MON)	Administrative Staff meeting
	2 nd (MON)	College Assembly (to be organized by Ecological Club)
	5 th (THU)	Teachers Day
	7 th (SAT)	Unit Test-2 for Semester-I (Course-2) & Semester-III (Course-8)
	7 th (SAT)	Staff Meeting
	17 th (TUE)	College Assembly (to be organized by Literary Club)
	18 th (WED)	Mentoring Session for Semester-I and Semester-III
	20 th (FRI)	Unit Test-3 for Semester-I (Course-3) & Semester-III (Course-9)
	21 st (SAT)	Activity (to be organized by Current Event Club & Ecological Club)
	25 th (WED)	Placement Cell Meeting for Semester-I
	27 th (FRI)	Unit Test-4 for Semester-I (Course-4) & Semester-III (Course-10)
	27 th (FRI)	Inter Disciplinary Discussion
	28 th (SAT)	Outreach Activity for Semester-I
	30 th (MON)	Release of Bimonthly Bulletin by Literary Club
OCT	1 st (TUE)	Administrative Staff meeting
	4 th (FRI)	Result declaration of UNIT TEST (Phase I)
	4 th (FRI)	Anti Ragging Cell Meeting for Semester-I & Semester-III
	5 th (SAT)	Unit Test-5 for Semester-I (Course-1) & Semester-III (Course-7(iii) & Course-7(iv)) followed by Mentoring Session
	7 th (MON)	College Assembly (to be organized by Red Ribbon Club)
	9 th (WED)	Grievance Cell Meeting for Semester-I & Semester-III
	12 th (SAT)	Outreach Activity for Semester-III
	14 th (MON)	Orientation for Pre-internship Phase-I (School Observation)
	14 th (MON)	Staff Meeting and Research & Development Cell cum Inter Disciplinary Discussion
	15 th (TUE) to 17 th (THU)	Pre-internship Phase-I (School Observation) for Semester-I
	18 th (FRI)	Unit Test-6 for Semester-I (Course-2) & Semester-III (Course-8)

	19 th (SAT)	Literary Day Observation (to be organized by Literary Club & Red Ribbon Club)
	21 st (MON)	College Assembly (to be organized by Aesthetic Club)
	23 rd (WED)	Women's Cell & Anti-Sexual harassment Cell meeting (to be organized by Women's Cell & Anti-Sexual harassment Cell)
	25 th (FRI)	Unit Test-7 for Semester-I (Course-3) & Semester-III (Course-9)
	25 th (FRI)	Pre-internship Phase-I Group wise Reports presentation through PPT and Journal Submission to Supervisors
	26 th (SAT)	Outreach Activity for Semester-III
	29 th (WED)	Tobacco Control Cell Meeting for Semester-I & III
	30 th (WED)	Library Advisory Committee Meeting
NOV	1 st (FRI)	Administrative Staff Meeting
	2 nd (SAT)	Unit Test-8 for Semester-I (Course-4) & Semester-III (Course-10)
	2 nd (SAT)	Staff Meeting
	4 th (MON)	College Assembly (to be organized by Cultural Club)
	6 th (WED)	Mentoring Session for Semester-I and Semester-III
	7 th (THU)	Result declaration of UNIT TEST (Phase II)
	8 th (FRI)	Orientation for Semester End Examination
	11 th (MON) to 20 th (WED)	Pre-semester examinations for Semester-I and III
	21 st (THU)	EPC-1 & 2 Internal Viva for Semester-I
	22 nd (FRI)	EPC-4 Internal Viva for Semester-III
	26 th (TUE)	Result Declaration of Pre-semester Examinations
	25 th (MON) to 27 th (WED)	Remedial Teaching/Guidance and Counseling/Mentoring for Semester-III
	28 th (THU) to 29 th (FRI)	Remedial Teaching/Guidance and Counseling/Mentoring for Semester-I
	30 th (SAT)	Research and Development Cell cum Inter Disciplinary Discussion
	30 th (SAT)	Release of Bimonthly Bulletin by Literary Club
DEC	2 nd (MON)	Submission of Internal Assessment Marks
	2 nd (MON)	Staff Meeting
	2 nd (MON)	Remedial Teaching/Guidance and Counseling/Mentoring for Semester-I
	3 rd (TUE)	Administrative Staff meeting

Yet to finalize the date	Alumni Day will be finalized by the MITEAA Executives
Yet to finalize the date	International Seminar Dates will be updated soon

Note: Submission of Journals, Study Leave for Student-Teachers as per the NU Exam Schedule and any other notifications, the college will inform accordingly.

HOLIDAY LIST 2024 (JULY-DEC)

- August** 26th Janmashtami,
- September** 16th Milad-un-Nabi or Id-e-Milad
- October** 2nd Mahatma Gandhi's Birthday,
10th & 11th Dussehra (Durga Puja)
31st Diwali
- November** 15th Guru Nanak's Birthday
- December** 1st State Inauguration Day,

TEACHER-IN-CHARGES FOR CLUBS

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| 1. Aesthetic Club – Teacher-in-Charge | — Ms. Zuchano M Patton |
| 2. Cultural Club – Teacher-in-Charge | — Ms. Emilo Kikon |
| 3. Current Event Club– Teacher-in-Charge | — Dr. H L Gangte |
| 4. Ecological Club – Teacher-in-Charge | — Ms. Holivi Y Kiba |
| 5. Literary Club – Teacher-in-Charge | — Ms. Limanenla Lkr |
| 6. Red Ribbon Club– Teacher-in-Charge | — Ms. Kavani Hekha |

TEACHER-IN-CHARGES FOR ACTIVITIES

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| IQAC Coordinator | – Ms Kavani Hekha |
| Anti-Ragging Cell | – Principal |
| Grievance Cell | – Principal |
| Women's Cell & Anti-Sexual harassment Cell | – Ms. Limanenla Lkr |
| Suggestions / Innovative Ideas | – IQAC Co-ordinator |
| Tobacco Control Cell | – Ms. Holivi Y Kiba |
| Placement Cell | – Ms. Emilo Kikon |
| Research and Development Cell | – Dr. R Udhaya Mohan Babu
Dr. Rajesh Babu Pammi(I/c) |
| Library Advisory Committee | – Ms. Angela Kapesa |
| Extension cum Outreach Activities | – Dr. Rajesh Babu Pammi |
| Guidance & Counseling Cell | – Dr. H L Gangte |

Transportation

– Mr. Jacob

MITEAA

– Ms. Zuchano M Patton

COLLEGE ANNUAL MAGAZINE COMMITTEE:

1. Ms. Zuchano M Patton
2. Ms. Holivi Y Kiba

LIBRARY ADVISORY COMMITTEE:

1. Librarian – Convenor
2. Principal – Member
3. Ms. Limanenla Lkr – Member
4. Mr. Kholi Jacob – Member, (2023-25 Batch)
5. Ms. Vishepu V Awomi – Member, (2023-25 Batch)
6. Ms. Alenuo Yimsung – Member, (2023-25 Batch)
7. Ms. Neitseizonuo Solo – Member, (2023-25 Batch)
8. Ms. Revine Movi – Member, (2023-25 Batch)
9. – Member, (2024-26 Batch)
10. – Member, (2024-26 Batch)
11. – Member, (2024-26 Batch)
12. – Member, (2024-26 Batch)

COLLEGE DISCIPLINARY COMMITTEE:

1. Principal, Chairman
2. Vice Principal, Member
3. IQAC Coordinator, Member
4. Ms. Emilo Kikon, Faculty Representative, Member

WEBSITE MONITORING COMMITTEE:

1. IQAC Coordinator
2. Mr. Jacob
3. Mr. Kamal Limbu

NB:

- Examination form fill up will be as per NU schedule
- Every observation/Celebration will be conducted only after class
- Every day absent list of the Student-Teachers should be submitted to Mr. Kamal Limbu by the Faculty Members.
- Plan of action and budget should be prepared before one week for every Activity/observation/celebration.
- Submission of Course Coverage Report to the Vice-Principal on every last working day of the month

- IQAC Meeting and Extension Activities should be carried out by the respective in-charges
- IQAC Meeting will be as per the IQAC Calendar
- Management and Administrative Meeting will be held every month tentatively.
- Website Review will be held on every last working day of the month
- Result Review will be scheduled after the declaration of NU result
- Feedback Review will be scheduled after the collection of data
- Daily Quote Notice Board maintains by Literary Club
- Current Events Notice Board maintains by Current Event Club

IMPORTANT DATES FOR ACTIVITIES

1. EXAMINATION FOR SEMESTER -I & III

SL NO	DATE & MONTH	SUBJECT	SEMESTER
UNIT TEST -I	31 st August 2024	Course-1	Semester-I
		Course-7(iii) & Course-7(iv)	Semester-III
UNIT TEST -II	7 th September 2024	Course-2	Semester-I
		Course-8	Semester-III
UNIT TEST-III	20 th September 2024	Course-3	Semester-I
		Course-9	Semester-III
UNIT TEST-IV	27 th September 2024	Course-4	Semester-I
		Course-10	Semester-III
UNIT TEST-V	5 th October 2024	Course-1	Semester-I
		Course-7(iii) & Course-7(iv)	Semester-III
UNIT TEST-VI	18 th October 2024	Course-2	Semester-I
		Course-8	Semester- III
UNIT TEST-VII	25 th October 2024	Course-3	Semester-I
		Course-9	Semester-III
UNIT TEST-VIII	2 nd November 2024	Course-4	Semester-I
		Course-10	Semester-III
PRE-SEMESTER EXAM	11 th to 20 th November 2024	All Courses	Semester -I & III

2. INTERNSHIP

SL NO	DATE	SUBJECT	SEMESTER
1	14 th to 16 th October 2024	Pre-internship Phase-I (School Observation)	I
2	25 th October 2024	Pre-internship Phase-I Group wise Reports presentation through PPT	I

3. RESULT DECLARATION

SL NO	DATE	SUBJECT	SEMESTER
1	4 th November 2024	Result declaration of Unit Test Phase -I	I
			III
2	7 th November 2024	Result declaration of Unit Test Phase -II	I
			III
3	26 th November 2024	Result declaration of Pre-semester Exam	I & III

4. EPC-1, EPC-2, EPC-3 & EPC-4 INTERNAL VIVA VOCE

SL NO	DATE & MONTH	SUBJECT/ACTIVITIES	SEMESTER
1	21 st November 2024	EPC-1 & EPC-2 Internal Viva-Voce	I
2	22 nd November 2024	EPC-4 Internal Viva-Voce	III

(Dr. Kate Dandesh Kumar)
Principal