

**ACADEMIC CALENDAR (JANUARY – JUNE, 2023)  
B.Ed. (SECOND and FOURTH SEMESTER)**

Date: 15/12 /2022

|            |  |  |
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| <b>JAN</b> | 23rd (Mon)                                       | Staff Reporting at 9:00 a.m./ Staff meeting at 9:15 a.m.   |
|            | 23rd (Mon)                                       | Orientation Program for Semester-II at 10:00 am<br>Orientation Program for Semester-IV at 12:00 pm       |
|            | 24th (Tue)                                       | Classes resumption for Semester-II & Semester-IV   |
|            | 24th (Tue)                                       | Administrative Staff meeting   |
|            | 31 <sup>st</sup> (Tue)                           | Anti Ragging and Grievance Cell Meeting for Semester-II & Semester-IV (to be organized by the Principal) |
| <b>FEB</b> | 1 <sup>st</sup> (Wed)                            | Administrative Staff meeting   |
|            | 4 <sup>th</sup> (Sat)                            | College Assembly (to be organized by Ecological Club) and Mentoring Session                              |
|            | 4 <sup>th</sup> (Sat)                            | Tobacco Control Cell Meeting (to be organized by Red Ribbon Club)  |
|            | 4 <sup>th</sup> (Sat)                            | Staff Meeting  |
|            | 6 <sup>th</sup> (Mon)                            | Library Advisory Committee Meeting   |
|            | 8 <sup>th</sup> (Wed) to 10 <sup>th</sup> (Fri)  | Sports Week  |
|            | 13 <sup>th</sup> (Mon)                           | Women's Cell & Anti-Sexual harassment Cell meeting (to be organized by Women's Cell)                     |
|            | 13 <sup>th</sup> (Mon) to 15 <sup>th</sup> (Wed) | Micro Teaching Session for Semester-IV   |
|            | 16 <sup>th</sup> (Thu) to 17 <sup>th</sup> (Fri) | Workshop on Lesson Plan & TLM  |
|            | 18 <sup>th</sup> (Sat)                           | Unit Test-I (Course-5 & Course 7b)   |
|            | 18 <sup>th</sup> (Sat)                           | Research and Development Cell Meeting cum Inter Disciplinary Discussion                                  |
|            | 20 <sup>th</sup> (Mon) to 22 <sup>nd</sup> (Wed) | Workshop on Lesson Plan & TLM  |
|            | 20 <sup>th</sup> (Mon) to 22 <sup>nd</sup> (Wed) | Pre-Internship Phase-II for Semester-II (Classroom Observation)  |
|            | 23 <sup>rd</sup> (Thu) to 24 <sup>th</sup> (Fri) | Block teaching for Semester-IV (usual classes at 09:00 a.m.)   |
|            | 28 <sup>th</sup> (Tue)                           | National Science Day (to be organized by Ecological Club)  |
|            | 28 <sup>th</sup> (Tue)                           | Submission of Mentoring Report to the IQAC Coordinator   |
|            | 28 <sup>th</sup> (Tue)                           | Submission of Course Coverage Report to the Vice-Principal   |
|            | 28 <sup>th</sup> (Tue)                           | Release of Bimonthly Bulletin by Literary Club   |
| <b>MAR</b> | 1 <sup>st</sup> (Wed)                            | College Foundation cum Cultural Day (to be organized by Cultural Club)                                   |
|            | 2 <sup>nd</sup> (Thu) to 10 <sup>th</sup> (Fri)  | Block teaching for Semester-IV (usual classes at 09:00 a.m.)   |
|            | 2 <sup>nd</sup> (Thu)                            | Administrative Staff meeting   |
|            | 2 <sup>nd</sup> (Thu) to 3rd (Fri)               | Pre-Internship Phase-II for Semester-II (Classroom Observation) PPT Presentations (Individual)           |

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|            | 4 <sup>th</sup> (Sat)                            | Unit Test-II (Course-6)  |
|            | 4 <sup>th</sup> (Sat)                            | College Assembly (to be organized by Red Ribbon Club) and Mentoring Session    |
|            | 4 <sup>th</sup> (Sat)                            | Staff Meeting  |
|            | 8 <sup>th</sup> (Wed)                            | International Women's Day (to be organized by Literary-Club)                   |
|            | 13 <sup>th</sup> (Mon) to 31 <sup>st</sup> (Fri) | School Internship for Semester-IV  |
|            | 18 <sup>th</sup> (Sat)                           | Unit Test-III (Course-7a)  |
|            | 18 <sup>th</sup> (Sat)                           | Inter Disciplinary Discussion  |
|            | 23 <sup>rd</sup> (Thu) to 24 <sup>th</sup> (Fri) | National Seminar on Innovations in Future Education System: India 2.0          |
|            | 24 <sup>th</sup> (Fri)                           | Unit Test Phase-I Result Declaration   |
|            | 31 <sup>st</sup> (Fri)                           | Submission of Mentoring/Activity Report to the IQAC Coordinator                |
|            | 31 <sup>st</sup> (Fri)                           | Submission of Course Coverage Report to the Vice-Principal                     |
| <b>APR</b> | 1 <sup>st</sup> (Sat) to 29 <sup>th</sup> (Sat)  | School Internship for Semester -IV (contd)                                     |
|            | 1 <sup>st</sup> (Sat)                            | College Assembly (to be organized by Literary Club) and Mentoring Session      |
|            | 1 <sup>st</sup> (Sat)                            | Staff Meeting  |
|            | 3 <sup>rd</sup> (Mon)                            | Administrative Staff meeting   |
|            | 8 <sup>th</sup> (Sat)                            | Staff Picnic   |
|            | 15 <sup>th</sup> (Sat)                           | Unit Test-IV (Course-5)  |
|            | 15 <sup>th</sup> (Sat)                           | Release of MITE Journal of Education   |
|            | 15 <sup>th</sup> (Sat)                           | Research and Development Cell Meeting cum Inter Disciplinary Discussion        |
|            | 21 <sup>st</sup> (Fri)                           | World Earth Day Observation (to be organized by Current Event-Club & Eco-Club) |
|            | 22 <sup>nd</sup> (Sat)                           | Extension cum Outreach Activity and Nai Talim                                  |
|            | 29 <sup>th</sup> (Sat)                           | Unit Test-V (Course-6)   |
|            | 29 <sup>th</sup> (Sat)                           | Inter Disciplinary Discussion  |
|            | 29 <sup>th</sup> (Sat)                           | Release of Bimonthly Bulletin by Literary Club                                 |
|            | 29 <sup>th</sup> (Sat)                           | Submission of Mentoring/Activity Report to the IQAC Coordinator                |
|            | 29 <sup>th</sup> (Sat)                           | Submission of Course Coverage Report to the Vice-Principal                     |
| <b>MAY</b> | 2 <sup>nd</sup> (Tue)                            | Administrative Staff meeting   |
|            | 2 <sup>nd</sup> (Tue)                            | Regular Classes for Semester-IV after School Internship                        |
|            | 6 <sup>th</sup> (Sat)                            | College Assembly (to be organized by Current Event Club) and Mentoring Session |
|            | 6 <sup>th</sup> (Sat)                            | Staff Meeting  |
|            | 15 <sup>th</sup> (Sat)                           | Unit Test-VI (Course-7a & 7b)  |
|            | 20 <sup>th</sup> (Sat)                           | Library Advisory Committee Meeting   |
|            | 20 <sup>th</sup> (Sat)                           | Inter Disciplinary Discussion  |
|            | 22 <sup>nd</sup> (Mon)                           | Unit Test Phase-II Result Declaration  |

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|            | 25 <sup>th</sup> (Thu) to 30 <sup>th</sup> (Tue) | Pre-Semester Examination for Semester-II & IV  |
|            | 31 <sup>st</sup> (Wed)                           | World No Tobacco Day (to be organized by CTCC & RRC)   |
|            | 31 <sup>st</sup> (Wed)                           | Submission of Mentoring Report to the IQAC Coordinator   |
|            | 31 <sup>st</sup> (Wed)                           | Submission of Course Coverage Completion Report to the Vice-Principal  |
| <b>JUN</b> | 1 <sup>st</sup> (Tue)                            | Administrative Staff meeting   |
|            | 1 <sup>st</sup> (Thu) to 6 <sup>th</sup> (Tue)   | Internal Viva-Voce for Semester-IV   |
|            | 3 <sup>rd</sup> (Sat)                            | Staff Meeting  |
|            | 5 <sup>th</sup> (Mon)                            | World Environment Day (to be organized by Ecological & Aesthetic Clubs) followed by Release of College Annual Magazine |
|            | 7 <sup>th</sup> (Wed)                            | Result Declaration of Pre-Semester Examination   |
|            | 7 <sup>th</sup> (Wed)                            | Placement Cell Meeting for Semester-IV   |
|            | 7 <sup>th</sup> (Wed) to 9 <sup>th</sup> (Thu)   | Internal Viva-Voce for Semester-II   |
|            | 12 <sup>th</sup> (Mon) to 14 <sup>th</sup> (Wed) | Remedial Teaching/Guidance and Counseling  |
|            | 17 <sup>th</sup> (Sat)                           | Research and Development Cell Meeting cum Inter Disciplinary Discussion  |
|            | 30 <sup>th</sup> (Fri)                           | Submission of Mentoring/Activity Report to the IQAC Coordinator  |
|            | 30 <sup>th</sup> (Fri)                           | Submission of Course Coverage Report to the Vice-Principal   |
|            |  | EPC-2 for Semester-I and Final Practice Teaching for Semester-IV (As per NU Schedule)                                  |
|            |  | End Semester Examinations for Semester-II and Semester-IV (As per NU Schedule)   |

**Note:** Submission of Journals, Study Leave for Student-Teachers as per the NU Exam Schedule and any other notifications, the college will inform accordingly.

### **HOLIDAY LIST 2023 (JAN-JUNE)**

**January**      26<sup>th</sup> (Thu)                      – Republic Day

**March**         8<sup>th</sup> (Wed)                                – Holi

**April**          7<sup>th</sup> (Fri) – 10<sup>th</sup> (Mon) – Easter

**April**          22<sup>nd</sup> (Sat)                                – Id-ul-Fitr

**June**          29<sup>th</sup> (Thu)                                - Id-ul-Zuha

### **TEACHER-IN-CHARGES FOR CLUBS**

1. Aesthetic Club – Teacher-in-Charge — Dr. Velankanni Alex
2. Cultural Club – Teacher-in-Charge — Ms. Emilo Kikon
3. Current Event Club– Teacher-in-Charge — Dr. H L Gangte
4. Ecological Club – Teacher-in-Charge — Dr. R Udhaya Mohan Babu
5. Literary Club – Teacher-in-Charge — Ms. Limanenla Lkr
6. Red Ribbon Club – Teacher-in-Charge — Ms. Kavani Hekha

### **TEACHER-IN-CHARGES FOR ACTIVITIES**

|  |  |
|--|--|
| IQAC Coordinator                           | – Ms Kavani Hekha                        |
| Anti-Ragging Cell                          | – Principal                              |
| Grievance Cell                             | – Principal                              |
| Women’s Cell & Anti-Sexual harassment Cell | – Ms. Limanenla Lkr                      |
| Suggestions / Innovative Ideas             | – IQAC Co-ordinator                      |
| Tobacco Control Cell                       | – Ms. Kavani Hekha                       |
| Placement Cell                             | – Ms. Emilo Kikon/ Dr. G Jaganmohana Rao |
| Research and Development Cell              | – Dr. R Udhaya Mohan Babu                |
| Library Advisory Committee                 | – Ms. Angela Kapesa                      |
| Inter-Disciplinary Committee               | – Dr. R Udhaya Mohan Babu                |
| Extension cum Outreach Activities          | – Dr. Velankanni Alex                    |
| Guidance & Counseling Cell                 | – Dr. H L Gangte                         |
| Bus  | – Mr. Jacob                              |
| MITEKAA                                    | – Dr. T.S Pandian                        |

### **COLLEGE ANNUAL MAGAZINE COMMITTEE:**

1. Ms. Emilo Kikon
2. Ms. Limanenla Lkr

### **LIBRARY ADVISORY COMMITTEE:**

1. Librarian – Convenor
2. Library Assistant – Member
3. Principal – Member
4. Vice Principal – Member
5. Dr. G Jaganmohana Rao – Member
6. Ms. Limanenla Lkr – Member
7. Ms. Thungchobeni R. Tsopoe – Member (2021-23 Batch)
8. Mr. Virie Ratsa – Member (2021-23 Batch)
9. Sevi-ü Khruomo – Member, (2022-24 Batch)
10. Hutokali K Zhimo – Member, (2022-24 Batch)
11. Nikito Swu – Member, (2022-24 Batch)
12. Kikrukhrienuo Jessica – Member, (2022-24 Batch)

## **COLLEGE DISCIPLINARY COMMITTEE:**

1. Principal, Chairman
2. Vice Principal, Member
3. IQAC Coordinator, Member
4. Ms. Emilo Kikon, Faculty Representative, Member

## **WEBSITE MONITORING COMMITTEE:**

1. Dr. Velankanni Alex
2. Mr. Jacob
3. Mr. Kamal Limbu

## **NB:**

- Examination form fill up will be as per NU schedule
- Every observation/Celebration will be conducted only after class
- Every day absent list of the Student-Teachers should be submitted to Mr. Kamal by the Faculty Members.
- Every Activity and observation/celebration program should be prepared in advance.
- IQAC Meeting and Extension Activities should be carried out by the respective in-charges
- IQAC Meeting will be as per the IQAC Calendar
- Website Review will be held on every last working day of the month
- Result Review will be scheduled after the declaration of NU result

## **IMPORTANT DATES FOR ACTIVITIES**

### **1. EXAMINATION FOR SEMESTER -II & IV**

| <b>SL NO</b>      | <b>DATE</b>              | <b>SUBJECT</b> | <b>SEMESTER</b> |
|-------------------|--------------------------|----------------|-----------------|
| UNIT TEST – 1     | 18-02-2023               | Course-5       | II              |
|                   |                          | Course-7b      | IV              |
| UNIT TEST – 2     | 04-03-2023               | Course-6       | II              |
| UNIT TEST – 3     | 18-03-2023               | Course-7a      | II              |
| UNIT TEST – 4     | 15-04-2023               | Course-5       | II              |
| UNIT TEST – 5     | 29-04-2023               | Course-6       | II              |
| UNIT TEST – 6     | 15-05-2023               | Course-7a      | II              |
|                   |                          | Course-7b      | IV              |
| PRE-SEMESTER EXAM | 25-05-2023 to 30-05-2023 | All Courses    | II & IV         |

## 2. INTERNSHIP

| SL NO | DATE                     | SUBJECT  | SEMESTER |
|-------|--------------------------|--|----------|
| 1     | 20-02-2023 to 22-02-2023 | Pre-internship Phase-II<br>(Classroom Observation)                             | II       |
|       | 02-03-2023 to 03-03-2023 | Pre-internship Phase-II<br>Individual wise Reports presentation<br>through PPT |          |
| 2     | 13-03-2023 to 31-03-2023 | School Internship  | IV       |
|       | 01-04-2023 to 29-04-2023 |  |          |

## 3. RESULT DECLARATION

| SL NO | DATE & MONTH | SUBJECT                                   | SEMESTER |
|-------|--------------|---|----------|
| 1     | 24-03-2023   | Result declaration of Unit Test Phase –I  | II       |
|       |              |   | IV       |
| 2     | 22-05-2023   | Result declaration of Unit Test Phase –II | II       |
|       |              |   | IV       |
| 3     | 07-06-2023   | Result declaration of Pre-semester Exam   | II & IV  |

## 4. EPC-2, FINAL PRACTICE TEACHING INTERNAL VIVA VOCE

| SL NO | DATE & MONTH             | SUBJECT/ACTIVITIES                                | SEMESTER |
|-------|--------------------------|---|----------|
| 1     | 01-06-2023 to 06-06-2023 | EPC-2 Internal Viva-Voce                          | II       |
| 2     | 07-06-2023 to 09-06-2023 | Final Practice Teaching cum Internal<br>Viva-Voce | IV       |

(Dr. Kate Dandesh Kumar)  
Principal