

**ACADEMIC CALENDAR (JULY – DECEMBER, 2023)
B.Ed. (FIRST and THIRD SEMESTER)**

Date: 14/06/2023

JULY	17 th (MON)	Re-opening of the College and Staff Reporting Time at 9:00 AM
	17 th (MON)	Orientation Program for the batch 2022-24 (Semester-III) at 10:00 AM
	17 th (MON)	Lecture on Inclusive Education for Semester-III at 11:30 AM
	18 th (TUE) to 20 th (THU)	Visit to Inclusive Schools for Semester-III
	18 th (TUE)	Orientation Program for the Staff at 9:00 AM
	19 th (WED)	Faculty Development Program for the Teaching Staff and Administrative Staff
	20 th (THU)	Academic and Administrative Audit (AAA) Meeting by IQAC
	21 st (FRI)	Resumption of classes for Semester-III
	29 th (SAT)	College Assembly (to be organized by Ecological Club) and Mentoring Session
	29 th (SAT)	Research and Development Cell Meeting cum Inter Disciplinary Discussion
	31 st (MON)	One Day In-service Teacher Training program in relation to effective classroom teaching using the constructivist approach
AUG	1 st (TUE)	Administrative Staff meeting
	5 th (SAT)	Staff Meeting
	5 th (SAT)	College Assembly & Social Work (to be organized by Red Ribbon Club) and Mentoring Session
	10 th (THU) to 11 th (FRI)	Two day National Seminar on Innovations in Future Education System: India 2.0 and <i>Release of MITE Journal on Education</i>
	15 th (TUE)	Independence Day
	16 th (WED)	Induction-cum-Orientation Program for the batch 2023-25 (Semester-I) at 09:30 AM
	17 th (THU)	Commencement of classes for Semester-I
	18 th (FRI)	Club and House Distribution

	19 th (SAT)	Activity (to be organized by Current Event Club & Red Ribbon Club)
	24 th (THU)	Anti Ragging and Grievance Cell Meeting for Semester-I & Semester-III (to be organized by the Grievance Cell Committee)
	25 th (FRI)	Fresher's Day
	28 th (MON)	Women's Cell & Anti-Sexual harassment Cell meeting (to be organized by Women's Cell)
	30 th (WED)	Unit Test-1 for Semester-I (Course-1) & Semester-III (Course-8)
	31 st (THU)	Library Advisory Committee Meeting
	31 st (THU)	Submission of Mentoring Report to the IQAC Coordinator
	31 st (THU)	Submission of Course Coverage Report to the Vice-Principal
SEP	1 st (FRI)	Administrative Staff meeting
	2 nd (SAT)	Staff Meeting
	2 nd (SAT)	College Assembly (to be organized by Literary Club) and Mentoring Session
	2 nd (SAT)	Unit Test-2 for Semester-I (Course-2) & Semester-III (Course-9)
	5 th (TUE)	Teachers Day
	9 th (SAT)	Alumni Day
	16 th (SAT)	Unit Test-3 for Semester-I (Course-3) & Semester-III (Course-10)
	16 th (SAT)	Activity (to be organized by Ecological Club & Aesthetic Club)
	30 th (SAT)	Unit Test-4 for Semester-I (Course-4) & Semester-III (Course-11)
	30 th (SAT)	Research and Development Cell Meeting cum Inter Disciplinary Discussion
	30 th (SAT)	Submission of Mentoring Report to the IQAC Coordinator
	30 th (SAT)	Submission of Course Coverage Report to the Vice-Principal
	30 th (SAT)	Release of Bimonthly Bulletin by Literary Club
OCT	3 rd (TUE)	Administrative Staff meeting
	6 th (FRI)	Result declaration of UNIT TEST (Phase I)
	7 th (SAT)	Staff Meeting
	7 th (SAT)	College Assembly (to be organized by Current Event Club) and Mentoring Session
	7 th (SAT)	Unit Test-5 for Semester-I (Course-1) & Semester-III (Course-

		8)
	11 th (WED) to 13 th (FRI)	Pre-internship Phase-I (School Observation) for Semester-I
	13 th (FRI)	Faculty Development Program
	21 st (SAT)	Unit Test-6 for Semester-I (Course-2) & Semester-III (Course-9)
	21 st (SAT)	Inter Disciplinary Discussion
	27 th (FRI)	Pre-internship Phase-I Group wise Reports presentation through PPT and Journal Submission to Supervisors
	30 th (MON)	Library Advisory Committee Meeting
	31 st (TUE)	Literary Day Observation (to be organized by Literary Club & Cultural Club)
	31 st (TUE)	Unit Test-7 for Semester-I (Course-3) & Semester-III (Course-10)
	31 st (TUE)	Submission of Mentoring Report to the IQAC Coordinator
	31 st (TUE)	Submission of Course Coverage Report to the Vice-Principal
NOV	1 st (WED)	Administrative Staff Meeting
	4 th (SAT)	Staff Meeting
	4 th (SAT)	College Assembly (to be organized by Cultural Club) and Mentoring Session
	10 th (FRI)	Unit Test-8 for Semester-I (Course-4) & Semester-III (Course-11)
	13 th (MON) to 21 st (TUE)	Pre-semester examinations
	16 th (THU)	Result declaration of UNIT TEST (Phase II)
	22 nd (WED) to 24 th (FRI)	EPC Internal Viva for Semester-I and Semester-III
	28 th (TUE)	Result Declaration of Pre-semester Examinations
	28 th (TUE) to 30 th (THU)	Remedial Teaching/Guidance and Counseling/Mentoring
	30 th (THU)	Submission of Internal Assessment Marks
	30 th (THU)	Submission of Mentoring Report to the IQAC Coordinator
	30 th (THU)	Submission of Course Coverage Report to the Vice-Principal
30 th (THU)	Release of Bimonthly Bulletin by Literary Club	
DEC	2 nd (SAT)	Staff Meeting
	4 th (MON) to 5 th (TUE)	Remedial Teaching/Guidance and Counseling/Mentoring

	4 th (MON)	Administrative Staff meeting
	4 th (MON)	College Assembly (to be organized by Aesthetic Club) and Mentoring Session
	Yet to finalize the date	Graduation Day – After the Result Declaration of Semester-IV (2021-23 Batch)
	Yet to finalize the date	Outreach Activity

Note: Submission of Journals, Study Leave for Student-Teachers as per the NU Exam Schedule and any other notifications, the college will inform accordingly.

HOLIDAY LIST 2023 (JULY-DEC)

September 7th Janmashtami,

28th Milad-un-Nabi or Id-e-Milad

October 2nd Mahatma Gandhi's Birthday,

23rd & 24th Dussehra (Durga Puja)

November 27th Guru Nanak's Birthday

December 1st State Inauguration Day,

TEACHER-IN-CHARGES FOR CLUBS

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|--|---------------------------|
| 1. Aesthetic Club – Teacher-in-Charge | — |
| 2. Cultural Club – Teacher-in-Charge | — Ms. Emilo Kikon |
| 3. Current Event Club– Teacher-in-Charge | — Dr. H L Gangte |
| 4. Ecological Club – Teacher-in-Charge | — Dr. R Udhaya Mohan Babu |
| 5. Literary Club – Teacher-in-Charge | — Ms. Limanenla Lkr |
| 6. Red Ribbon Club– Teacher-in-Charge | — Ms. Kavani Hekha |

TEACHER-IN-CHARGES FOR ACTIVITIES

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|--|---------------------|
| IQAC Coordinator | – Ms Kavani Hekha |
| Anti-Ragging Cell | – Principal |
| Grievance Cell | – Principal |
| Women's Cell & Anti-Sexual harassment Cell | – Ms. Limanenla Lkr |
| Suggestions / Innovative Ideas | – IQAC Co-ordinator |
| Tobacco Control Cell | – Ms. Kavani Hekha |

Placement Cell Rao	- Ms. Emilo Kikon/ Dr. G Jaganmohana
Research and Development Cell	- Dr. R Udhaya Mohan Babu
Library Advisory Committee	- Ms. Angela Kapesa
Inter-Disciplinary Committee	- Dr. R Udhaya Mohan Babu
Extension cum Outreach Activities	-
Guidance & Counseling Cell	- Dr. H L Gangte
Bus	- Mr. Jacob
MITEKAA	- Dr. T.S Pandian

COLLEGE ANNUAL MAGAZINE COMMITTEE:

1. Ms. Emilo Kikon
2. Ms. Limanenla Lkr

LIBRARY ADVISORY COMMITTEE:

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|--------------------------|---------------------------|
| 1. Librarian | - Convenor |
| 2. Principal | - Member |
| 3. Dr. G Jaganmohana Rao | - Member |
| 4. Ms. Limanenla Lkr | - Member |
| 5. Sevi-ü Khruomo | - Member, (2022-24 Batch) |
| 6. Hutokali K Zhimo | - Member, (2022-24 Batch) |
| 7. Nikito Swu | - Member, (2022-24 Batch) |
| 8. Kikrukhrienuo Jessica | - Member, (2022-24 Batch) |

COLLEGE DISCIPLINARY COMMITTEE:

1. Principal, Chairman
2. Vice Principal, Member
3. IQAC Coordinator, Member
4. Ms. Emilo Kikon, Faculty Representative, Member

WEBSITE MONITORING COMMITTEE:

1. Mr. Jacob
2. Mr. Kamal Limbu

NB:

- Examination form fill up will be as per NU schedule
- Every observation/Celebration will be conducted only after class
- Every day absent list of the Student-Teachers should be submitted to Mr. Kamal by the Faculty Members.

- Every Activity and observation/celebration program should be prepared in advance.
- IQAC Meeting and Extension Activities should be carried out by the respective in-charges
- IQAC Meeting will be as per the IQAC Calendar
- Website Review will be held on every last working day of the month
- Result Review will be scheduled after the declaration of NU result

IMPORTANT DATES FOR ACTIVITIES

1. EXAMINATION FOR SEMESTER -I & III

SL NO	DATE & MONTH	SUBJECT	SEMESTER
UNIT TEST -I	30 th August 2023	Course-1	Semester-I
		Course-8	Semester-III
UNIT TEST -II	2 nd September 2023	Course-2	Semester-I
		Course-9	Semester-III
UNIT TEST-III	16 th September 2023	Course-3	Semester-I
		Course-10	Semester-III
UNIT TEST-IV	30 th September 2023	Course-4	Semester-I
		Course-11	Semester-III
UNIT TEST-V	7 th October 2023	Course-1	Semester-I
		Course-8	Semester-III
UNIT TEST-VI	21 st October 2023	Course-2	Semester-I
		Course-9	Semester- III
UNIT TEST-VII	31 st October 2023	Course-3	Semester-I
		Course-10	Semester-III
UNIT TEST-VIII	10 th November 2023	Course-4	Semester-I
		Course-11	Semester-III
PRE-SEMESTER EXAM	13 th to 21 st November 2023	All Courses	Semester -I & III

2. INTERNSHIP

SL NO	DATE	SUBJECT	SEMESTER
1	11 th to 13 th October 2023	Pre-internship Phase-I (School Observation)	I
2	27 th October 2023	Pre-internship Phase-I Group wise Reports presentation through PPT	I

3. RESULT DECLARATION

SL NO	DATE	SUBJECT	SEMESTER
1	6 th October 2023	Result declaration of Unit Test Phase -I	I
			III
2	16 th November 2023	Result declaration of Unit Test Phase -II	I
			III
3	28 th November 2023	Result declaration of Pre-semester Exam	I & III

4. EPC-1, EPC-2, EPC-3 & EPC-4 INTERNAL VIVA VOCE

SL NO	DATE & MONTH	SUBJECT/ACTIVITIES	SEMESTER
1	22 nd to 24 th November 2023	EPC-1 & EPC-2 Internal Viva-Voce	I
2	22 nd to 24 th November 2023	EPC-3 & EPC-4 Internal Viva-Voce	III

(Dr. Kate Dandesh Kumar)
Principal