

**ACADEMIC CALENDAR (JANUARY – JUNE, 2025)  
B.Ed. (SECOND and FOURTH SEMESTER)**

Date: 13/12/2024

<b>JAN</b>	20 <sup>th</sup> (Mon)	Staff Reporting at 9:00 a.m.
		Staff meeting cum Orientation at 9:15 a.m.
	20 <sup>th</sup> (Mon)	Administrative Staff Meeting cum Orientation
	21 <sup>st</sup> (Tue)	Orientation Program for Semester-II & IV at 10:00 am
	22 <sup>nd</sup> (Wed)	Classes resumption for Semester-II & Semester-IV
	24 <sup>th</sup> (Fri)	Observation of Republic Day
	27 <sup>th</sup> (Mon)	College Assembly (to be organized by Current Event Club)
	31 <sup>st</sup> (Fri)	Anti Ragging and Grievance Cell Meeting for Semester-II & Semester-IV (to be organized by the Principal)
<b>FEB</b>	1 <sup>st</sup> (Sat)	Staff Meeting
	1 <sup>st</sup> (Sat)	Administrative Staff Meeting
	1 <sup>st</sup> (Sat)	Preparation for Sports Week
	3 <sup>rd</sup> (Mon) to 5 <sup>th</sup> (Wed)	Sports Week
	6 <sup>th</sup> (Thu)	Finalize Special Guest for Foundation cum Cultural Day
	10 <sup>th</sup> (Mon)	College Assembly (to be organized by Ecological Club)
	10 <sup>th</sup> (Mon) to 19 <sup>th</sup> (Wed)	Workshop on 5E Learning Plan for Semester-IV
	12 <sup>th</sup> (Wed)	Tobacco Control Cell Meeting for Semester-II & IV
	12 <sup>th</sup> (Wed)	Library Advisory Committee Meeting
	14 <sup>th</sup> (Fri)	Unit Test-1 (Course-5 & Course-11) for Semester-II & IV
	14 <sup>th</sup> (Fri)	Research and Development Cell Meeting cum Inter Disciplinary Discussion
	15 <sup>th</sup> (Sat)	Activity (to be organized by Aesthetic Club & Red Ribbon Club)
	19 <sup>th</sup> (Wed)	Women's Cell & Anti-Sexual harassment Cell Meeting for Semester-II & IV (to be organized by Women's Cell & Anti-Sexual harassment Cell)
	20 <sup>th</sup> (Thu)	Workshop on Achievement Test for Semester-IV
	21 <sup>st</sup> (Fri)	Demonstration of Learning Support Materials Semester-IV

	22 <sup>nd</sup> (Sat)	Alumni Meet
	24 <sup>th</sup> (Mon)	College Assembly (to be organized by Literary Club)
	24 <sup>th</sup> (Mon) to 27 <sup>th</sup> (Thu)	Block Teaching for Semester-IV (usual classes at 09:00 a.m.)
	26 <sup>th</sup> (Wed)	Unit Test-2 (Course-6) for Semester-II
	26 <sup>th</sup> (Wed)	Mentoring Session
	28 <sup>th</sup> (Fri)	Placement Cell Meeting for Semester-II & Semester-IV
	28 <sup>th</sup> (Fri)	National Science Day (to be organized by Ecological Club & Literary Club)
	28 <sup>th</sup> (Fri)	Release of Bimonthly Bulletin by Literary Club
		To conduct National/ International Level seminar tentatively
<b>MAR</b>	1 <sup>st</sup> (Sat)	College Foundation cum Cultural Day (to be organized by Cultural Club)
	3 <sup>rd</sup> (Mon)	Administrative Staff Meeting
	3 <sup>rd</sup> (Mon) to 7 <sup>th</sup> (Fri)	Block Teaching for Semester-IV (usual classes at 09:00 a.m.)
	5 <sup>th</sup> (Wed)	Staff Meeting
	7 <sup>th</sup> (Fri)	Unit Test-3 (Course-7(i)i & (ii)i and Course-7(i)iv & (ii)iv) for Semester-II
	7 <sup>th</sup> (Fri)	Observation of International Women's Day (to be organized by Women's Cell & Anti-Sexual harassment Cell)
	10 <sup>th</sup> (Mon)	College Assembly (to be organized by Red Ribbon Club)
	10 <sup>th</sup> (Mon) to 31 <sup>st</sup> (Mon)	School Internship for Semester-IV
	15 <sup>th</sup> (Sat)	Unit Test-4 (Course-7(i)ii & (ii)ii and Course-7(i)iii & (ii)iii) for Semester-II
	17 <sup>th</sup> (Mon) to 21 <sup>st</sup> (Fri)	Micro Teaching Workshop for Semester-II
	24 <sup>th</sup> (Mon)	College Assembly (to be organized by Aesthetic Club)
	24 <sup>th</sup> (Mon)	Unit Test Phase-I Result Declaration
	24 <sup>th</sup> (Mon) to 28 <sup>th</sup> (Fri)	Micro Teaching classes for Semester-II
	26 <sup>th</sup> (Wed)	Mentoring Session
	28 <sup>th</sup> (Fri)	Anti Ragging and Grievance Cell Meeting for Semester-II & Semester-IV (to be organized by the Principal)
	29 <sup>th</sup> (Sat)	Unit Test-5 (Course-5)
	29 <sup>th</sup> (Sat)	Inter Disciplinary Discussion
<b>APR</b>	1 <sup>st</sup> (Tue) to 19 <sup>th</sup> (Sat)	School Internship for Semester -IV (contd)
	1 <sup>st</sup> (Tue)	Administrative Staff meeting

	5 <sup>th</sup> (Sat)	Unit Test-6 (Course-6)
	5 <sup>th</sup> (Sat)	Staff Meeting
	7 <sup>th</sup> (Mon)	College Assembly (to be organized by Cultural Club)
	9 <sup>th</sup> (Wed)	Tobacco Control Cell Meeting for Semester-II
	11 <sup>th</sup> (Fri)	Mentoring Session
	14 <sup>th</sup> (Mon)	College Assembly (to be organized by Current Event Club)
	16 <sup>th</sup> (Wed)	Unit Test-7 (Course-7(i)i & (ii)i and Course-7(i)iv & (ii)iv) for Semester-II
	19 <sup>th</sup> (Sat)	Research and Development Cell Meeting cum Inter Disciplinary Discussion
	22 <sup>nd</sup> (Tue)	Resume of Semester-IV classes
	22 <sup>nd</sup> (Tue)	World Earth Day Observation (to be organized by Current Event-Club & Eco-Club)
	23 <sup>rd</sup> (Wed)	Women's Cell & Anti-Sexual harassment Cell Meeting for Semester-II & IV (to be organized by Women's Cell & Anti-Sexual harassment Cell)
	25 <sup>th</sup> (Fri)	Mentoring Session
	26 <sup>th</sup> (Sat)	Extension cum Outreach Activity
	28 <sup>th</sup> (Mon)	College Assembly (to be organized by Ecological Club)
	30 <sup>th</sup> (Wed)	Release of Bimonthly Bulletin by Literary Club
<b>MAY</b>	2 <sup>nd</sup> (Fri)	Administrative Staff meeting
	3 <sup>rd</sup> (Sat)	Unit Test-8 (Course-7(i)ii & (ii)ii and Course-7(i)iii & (ii)iii) for Semester-II and Course-11 for Semester-IV
	3 <sup>rd</sup> (Sat)	Staff Meeting
	5 <sup>th</sup> (Mon)	College Assembly (to be organized by Literary Club)
	7 <sup>th</sup> (Wed)	Semester Exam Orientation for Semester-II
	8 <sup>th</sup> (Thu)	Unit Test Phase-II Result Declaration
	9 <sup>th</sup> (Fri)	Mentoring Session
	9 <sup>th</sup> (Fri)	Library Advisory Committee Meeting
	14 <sup>th</sup> (Wed)	Research and Development Cell Meeting cum Inter Disciplinary Discussion
	12 <sup>th</sup> (Mon) to 19 <sup>th</sup> (Mon)	Pre-Semester Examination for Semester-II & IV
	20 <sup>th</sup> (Tue) to 21 <sup>st</sup> (Wed)	Internal Viva-Voce for Semester-IV
	22 <sup>nd</sup> (Thu)	Internal Viva-Voce for Semester-II

	27 <sup>th</sup> (Tue)	Result Declaration of Pre-Semester Examination
	27 <sup>th</sup> (Tue)	Placement Cell Meeting for Semester-IV
	23 <sup>rd</sup> (Fri) to 31 <sup>st</sup> (Sat)	Remedial Teaching/Guidance and Counseling/ Mentoring Session
	26 <sup>th</sup> (Mon) to 31 <sup>st</sup> (Sat)	EPC-3 Viva voce for Semester-II and Final Practice Teaching cum Viva voce for Semester-IV (As per NU Schedule tentatively)
	31 <sup>st</sup> (Sat)	Observation of World No Tobacco Day (to be observed by Tobacco Control Cell)
<b>JUN</b>	1 <sup>st</sup> (Sat)	Administrative Staff meeting
	1 <sup>st</sup> (Sat)	Staff Meeting
	5 <sup>th</sup> (Thu)	Observation of World Environment Day (to be organized by Ecological & Aesthetic Clubs) followed by Release of College Annual Magazine
		To be conducted Semester Exam Briefing for the Invigilators tentatively
		End Semester Examinations for Semester-II and Semester-IV (As per NU Schedule)

### **HOLIDAY LIST 2025 (JAN-JUNE)**

<b>Jan</b>	<b>26<sup>th</sup> (Sun)</b>	<b>- Republic Day</b>
<b>March</b>	<b>14<sup>th</sup> (Fri)</b>	<b>- Holi</b>
<b>April</b>	<b>17<sup>th</sup> (Thu) – 21<sup>st</sup> April (Mon)</b>	<b>- Easter</b>
<b>June</b>	<b>7<sup>th</sup> (Sat)</b>	<b>- Bakrid</b>

### **TEACHER-IN-CHARGES FOR CLUBS**

1. Aesthetic Club – Teacher-in-Charge— Ms. Zuchano M Patton
2. Cultural Club – Teacher-in-Charge— Ms. Emilo Kikon
3. Current Event Club– Teacher-in-Charge — Dr. H L Gangte
4. Ecological Club – Teacher-in-Charge— Ms. Holivi Y Kiba
5. Literary Club – Teacher-in-Charge— Ms. Limanenla Lkr
6. Red Ribbon Club – Teacher-in-Charge— Ms. Kavani Hekha

### **TEACHER-IN-CHARGES FOR CELLS and COMMITTEES**

IQAC Coordinator	– Ms Kavani Hekha
Anti-Ragging Cell	– Principal
Grievance Cell	– Principal
Women’s Cell & Anti-Sexual harassment Cell	– Dr. T Poongodi

Suggestions / Innovative Ideas	– IQAC Co-ordinator
Tobacco Control Cell	– Ms. Holivi Y Kiba
Placement Cell	– Ms. Emilo Kikon
Research and Development Cell	– Dr. R Udhaya Mohan Babu Dr. Rajesh Babu Pammi(I/c)
Library Advisory Committee	– Ms. Angela Kapesa
Extension cum Outreach Activities	– Dr. Rajesh Babu Pammi
Guidance & Counseling Cell	– Dr. H L Gangte
Transportation	– Mr. Adahrii Pfokreho
MITEAA	– Ms. Zuchano M Patton

### **COLLEGE ANNUAL MAGAZINE COMMITTEE:**

1. Ms. Zuchano M Patton
2. Ms. Holivi Y Kiba

### **LIBRARY ADVISORY COMMITTEE:**

1. Librarian – Convenor
2. Principal – Member
3. Ms. Limanenla Lkr – Member
4. Mr. Kholi Jacob – Member, (2023-25 Batch)
5. Ms. Vishepu V Awomi – Member, (2023-25 Batch)
6. Ms. Alenuo Yimsung – Member, (2023-25 Batch)
7. Ms. Neitseizonuo Solo – Member, (2023-25 Batch)
8. Ms. Revine Movi – Member, (2023-25 Batch)
9. Mr. Vanlalruati Chhunthang - Member, (2024-26 Batch)
10. Ms. Kevino Ringa - Member, (2024-26 Batch)
11. Mr. L Yolise Sangtam - Member, (2024-26 Batch)
12. Mr. Ilungbuing Meru - Member, (2024-26 Batch)

### **COLLEGE DISCIPLINARY COMMITTEE:**

1. Principal, Chairman
2. Vice Principal, Member
3. IQAC Coordinator, Member
4. Ms. Emilo Kikon, Faculty Representative, Member

### **WEBSITE MONITORING COMMITTEE:**

1. IQAC Coordinator, Chairman
2. Mr. Adahrii Pfokreho, Member
3. Mr. Kamal Limbu, Member

## **TRANSPORTATION MONITORING COMMITTEE:**

1. Dr. H L Gangte, Chairman
2. Mr. Adahrii Pfokreho, Member
3. Mr. Kamal Limbu, Member
4. Ms. Kuuvelu Tetseo, Member

### **NB:**

- Examination form fill up will be as per NU schedule
- Every observation/Celebration will be conducted only after class
- Every day absent list of the Student-Teachers should be submitted to Mr. Kamal Limbu by the Faculty Members.
- Plan of action and budget should be prepared before one week for every Activity/observation/celebration.
- Submission of Course Coverage Report to the Vice-Principal on every last working day of the month
- Submission of Learning Plan Record to the Principal on every last working day of the month
- Submission of Semester wise Club/Cell/ Committee activities Report to the IQAC Coordinator every last working day of the semester
- IQAC Meeting and Extension Activities should be carried out by the respective in-charges
- IQAC Meeting will be as per the IQAC Planner
- Management and Administrative Meeting will be held every month tentatively.
- Website Review will be held on every last working day of the month
- Result Review will be scheduled after the declaration of NU result
- Feedback Review will be scheduled after the collection of data
- Daily Quote Notice Board maintains by Literary Club
- Current Events Notice Board maintains by Current Event Club

## **IMPORTANT DATES FOR ACTIVITIES**

### **1. EXAMINATION FOR SEMESTER -II & IV**

<b>SL NO</b>	<b>DATE</b>	<b>SUBJECT</b>	<b>SEMESTER</b>
UNIT TEST – 1	14-02-2025	Course-5	II
		Course-11	IV

UNIT TEST – 2	26-02-2025	Course-6	II
UNIT TEST – 3	07-03-2025	Course-7(i)i & (ii)i and Course-7(i)iv & (ii)iv	II
UNIT TEST – 4	15-03-2025	Course-7(i)ii & (ii)ii and Course-7(i)iii & (ii)iii	II
UNIT TEST – 5	29-03-3025	Course-5	II
UNIT TEST – 6	05-04-2025	Course-6	II
UNIT TEST – 7	16-04-2025	Course-7(i)i & (ii)i and Course-7(i)iv & (ii)iv	II
UNIT TEST – 8	03-05-2025	Course-7(i)ii & (ii)ii and Course-7(i)iii & (ii)iii	II
		Course-11	IV
PRE-SEMESTER EXAM	12-05-2024 to 19-05-2025	All Courses	II & IV

## 2. INTERNSHIP

SL NO	DATE	SUBJECT	SEMESTER
1	17 <sup>th</sup> (Mon) to 21 <sup>st</sup> (Fri) & 24 <sup>th</sup> (Mon) to 28 <sup>th</sup> (Fri)	Micro Teaching Workshop cum Micro Teaching classes	II
2	10 <sup>th</sup> (Mon) to 31 <sup>st</sup> (Mon) & 1 <sup>st</sup> (Tue) to 19 <sup>th</sup> (Wed)	School Internship	IV

## 3. RESULT DECLARATION

SL NO	DATE & MONTH	SUBJECT	SEMESTER
1	24-03-2025	Result declaration of Unit Test Phase –I	II
			IV
2	08-05-2025	Result declaration of Unit Test Phase – II	II
			IV
3	27-05-2025	Result declaration of Pre-semester Exam	II & IV

## 4. EPC-3, FINAL PRACTICE TEACHING INTERNAL VIVA VOCE

SL NO	DATE & MONTH	SUBJECT/ACTIVITIES	SEMESTER
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1	24-05-2025	EPC-3 Internal Viva-Voce	II
2	20-05-2024 to 23-05-2025	Final Practice Teaching cum Internal Viva-Voce	IV



(Dr. Kate Dandesh Kumar)  
Principal